



F25_07 Validation of assessment tools / tasks

Note: If the validation process is to consider a number of tools / tasks, you may wish to complete a separate table for each.

Aspect considered	Agree	Disagree	Comments / suggestions
Each tool / task contains clear instructions for assessors and / or candidates			
Each tool / task is well developed and provides the stimulus for the required responses			
The tools are relatively simple to use			
Together the tools cover the required skills and knowledge and address the elements and performance criteria (valid)			
Together the tools / tasks are designed to show evidence of the key competencies and dimensions of competency (valid)			
Together the tools enable consistent judgements to be made by assessors (reliable)			
Together the tools provide for a fair assessment (not disadvantaging any candidates)			



Aspect considered	Agree	Disagree	Comments / suggestions
The tools currently address special needs or can be adapted to address special needs (flexible)			
Together the tools are designed to gather evidence of consistent competency over a period of time			
Each tool / task is version controlled and the appropriate version was used			
Additional comments on assessment tools / tasks			