



Appeals Lodgement Form F03_01

APPELLANT:		Office Use Only: Appeal No:
NAME (BLOCK LETTERS):		STUDENT NO:
ADDRESS:		POSTCODE
TELEPHONE:	FAX:	MOB:
Please provide details of the course/ assessment:		
COURSE NAME:		COURSE DATE:
ASSESSORS NAME:		
ASSESSMENT TASK :		
Please tick the area relating to your grounds for appeal:		
<input type="checkbox"/> Incorrect assessment decision		
<input type="checkbox"/> Bias of the assessor		
<input type="checkbox"/> Lack of competence of assessor		
<input type="checkbox"/> Incorrect information provided regarding assessment		
<input type="checkbox"/> Inappropriate assessment task/process		
<input type="checkbox"/> Faulty, inappropriate or lack of equipment		
<input type="checkbox"/> Inappropriate assessment conditions		
Please outline the nature/ situation for your appeal:		
I submit the following evidence to support my claim		
Appellant Declaration:		
I have read and understood Perth Boat School's Appeals Policy and acknowledge that Perth Boat School will use an independent assessor to resolve this appeal, and that I will be given the opportunity to present my case formally at an interview. I agree to pay the lodgement fee for this appeal; however should my appeal be successful I will receive a full refund of this fee.		
SIGNATURE:		DATE:
Office Use Only:		
<input type="checkbox"/> Acceptance of this appeal is acknowledged:		
<input type="checkbox"/> Letter of acknowledgment sent to appellant:		
DIRECTOR THE RTO SIGNATURE:		DATE: